

Undertaking by Applicant for Digital Signature Certificate

Instructions: For Office Use

- Use Only Latest Application Form.
- Read the Instructions Carefully given in the Application Form.
- Use Only Latest Passport size Colored Photograph of Applicant and must be cross signed by applicant.
- Fill the Application Form in CAPITAL Letters & in English Language only.
- All Details given in application form must be filled in same handwriting and must be matched with supporting documents.
- Application form must be duly signed by applicant.
- Don't make any alteration in Application Form, if found, will lead to rejection.
- Attach the supporting documents as per list provided in application form only and should be valid as per instruction given in application form.
- Copy of supporting documents must be visible and readable.
- Supporting documents must be attested by **Gazetted Officer OR Bank Manager OR Post Master**. Documents attested by others shall not be accepted. **Else present the Originals to us for verification.**
- In case of PAN Based DSC, Provide Copy of Pan Card only. Print of online PAN data/ Details is not accepted.
- In Case of Organization Users, Authorization Letter must be on Organization's Original Letter Head with same Address provided in application form.
- Minimum Requirement for using Digital Signature is: Internet Explorer 7 or above with Windows 7 or Windows Vista or Windows 8. If you are using Windows XP / 2000 or any Old Windows, it must have Service Pack 3.

Terms & Conditions:

- In case of Any Misuse of Digital Signature we (RA,LRA)Company will not be responsible or liable.
- Submission of original Application form with required attested documents is mandatory.
- Minimum Processing Time to issue DSC would be 24 - 72 working hours (excluding Sundays, Public Holidays, and working hours of the day on which form is submitted).
- **All forms are subject to final acceptance / rejection by SafeScrypt (Sify) or Emudhra CA**
- Use your Digital Signature Certificate within 72 hours from issuance. After that we shall not be responsible for any type of mistake in DSC issuance.
- Issuance of DSC doesn't mean or provide any type of guarantee to get done / finish your work.

I have read and understood all the above instructions, terms and conditions and hereby agreed to abide.

(Signature of Applicant with Date and Place)

Undertaking for Assistance / Help to download & provide the Digital Signature Certificate

I _____ (**Applicant Name**) don't have technical knowledge to Download my Digital Signature Certificate, so I need help / assistance from Digital Signature Provider (Vendor) to download & provide my Digital Signature Certificate. Now I hereby requesting & giving my undertaking to DSC provider to Download & provide my Digital Signature Certificate to me through USB Storage Device.

(Signature of Applicant with Date and Place)



<To be printed on the Letterhead of the Organization if the certificate carries Organisation Name>

TO SIFY TECHNOLOGIES LTD

I hereby confirm and acknowledge that the Validity of the documents submitted in the month of _____,
for the year _____ during the Enrollment process to acquire the RCAI Class 3 Digital Certificate are valid and in
full force as on date given below.

Name: _____

Email id: _____

Organisation Name: _____

Date: _____

(Signature of the Authorised Person)

Renewal Of Digital Signature class 2 and class 3 and dgft

Documents Required are

- Renewal Form signed and stamp on letter head
- company registration proof
- applicant pan card or id proof any
- All docs sign and stamp